

SEVA MANDAL EDUCATION SOCIETY

Smt. Parmeshwari Devi Gordhandas Garodia Educational Complex

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6th May, 2023

A meeting of the Governing Council of Seva Mandal Education Society will be held in person on **Wednesday, 10th May, 2023 at 10.30 am** in **President's Room of Smt. Maniben M. P. Shah Women's College of Arts & Commerce**. All the members are requested to make it convenient to attend the same.

AGENDA:

1. To welcome.
2. To confirm minutes of the meeting held on 12th April, 2023.
3. Matters arising out of the minutes of the previous meeting (Action Taken Report).
4. Review of the reports sent by Principals and Coordinators
5. Any other matter with the permission of the chair.

Yours faithfully,
Bharat M. Pathak
Vasant Khetani
Hon. Secretaries

SEVA MANDAL EDUCATION SOCIETY

Encl: Minutes of the meeting held on 12th April, 2023.

Smt. Sunanda Pravin Gambhurchand College of Nursing

Ms. Shilpa Shettigar, Principal shared the following points regarding the working of Smt. Sunanda Pravin Gambhurchand college of Nursing

MAHARASHTRA UNIVERSITY OF HEALTH SCIENCES (MUHS):

Eligibility

1. Principal visited University on 28th May 2023 for clarifying eligibility compliance of Ms. Tanvi Gawade.

Approval

1. Four staff have received the temporary approval, leading to 100 % approval status.

Spandan Fest

1. Total expenditure of "SPANDAN" (Talent festival at Maharashtra University of Health Sciences) accounted to Rs 1,97,219/-. This included travelling towards Nagpur, Nashik, Panvel, food expenditure, attendants' charges. The budget sanctioned was Rs 1,98,600/-
2. Our college received four first prizes and one second prize in Spandan Fest 2023.

Examination:

1. Examination forms and payment of exam fees for Summer 2022 exam, submitted to university.
2. Received circular dated 12th May 2023 regarding set-up of Digital Evaluation Centre (DEC) at the Institute for onscreen evaluation of theory exam papers. The requirements are:
 - Computers (20) with latest licensed operating system software (OSS) with antivirus & firewalls to provide all lock, work stations with Computer charts & keyboard tray.
 - Wiring & Networking (with raw power supply & UPS) & one printer per DEC.
 - Air conditioners, biometric system, CCTV installation, Restrooms & 24x7 security.
 - Collapsible gate for the main entrance with Name board & locking facility.
 - Dual Internet service, Primary with 1:1 dedicated line of 50 Mbps speed, by another class 'A' ISP to ensure uninterrupted downloading facility with 2 (two) static IP's.
 - The above requirements will be validated during LIC inspection.

INDIAN NURSING COUNCIL (INC):

1. Renewal of continuation for A.Y 2023- 2024 form is submitted online.

FEES REGULATING AUTHORITY:

1. For A.Y. 2021-22 fees sanctioned letter was forwarded in the month of March, the authority has replied as FRA has closed all diploma program and further follow-up to be done from MSBPNE

STATE CET CELL/ ARA

1. This year State CET cell will be conducting MH CET for admitting students to the B.Sc. Nursing course. The registration on the portal was open until 30th May 2023.
2. Verification Report of first year B.Sc. Nursing students have been received on 2nd May 2023.

MAHARASHTRA NURSING COUNCIL

1. Inspection for seat enhancement for B.Sc. Nursing program was conducted on 23rd May 2023. The inspectors visited were Ms Sadhana Gawande, State Nursing Superintendent, Govt. of Maharashtra and Dr Shobha Gaikwad Asst Professor, L.T College of Nursing respectively. Report has been submitted to MNC.
2. Nursing Registration and Tracking Systems (NRTS) has been completed by our teaching staff. However, it is not reflected at INC site due to incomplete procedure of verification from MNC. Discussion regarding the clearance is in process with Mr. Vijay at MNC.

MAHARASHTRA STATE BOARD OF NURSING & PARAMEDICAL EDUCATION (MSBNPE):

Examination:

1. Second year ANM Regular supplementary examination was held on 23rd & 24th May 2023.

2. The exam enrolment & applications along with payment is submitted to the board.
3. The Government Resolution (GR) for change in name of the ANM course is received and copies have been submitted to the Maharashtra State Board of Nursing & Para-medical Education (MSBNPE).
4. Audited Cap statements were also submitted to MSBNPE Board.

STUDENT ACTIVITIES: ACADEMIC/ NSS/ EXTENSION ACTIVITY:

Academics

1. First year and final year students are in the theory block
2. Second year and third year students are posted at Sion hospital
3. ANM students are on annual vacation
4. First year ANM students visited Kasturba hospital on 3rd May 2023.

Examination

1. Hall tickets of 3 ANM students for the supplementary examination received.
2. B.Sc. Nursing exam time table has been declared and the college will be centre for MD exams.

Extension Activity:

1. 68 students inclusive of Final Year B.Sc. Nursing, F.Y ANM and S.Y ANM attended the Pulse Polio program on 28th May 2023 at the health post in Wadala.
2. Under extension activities, health-related activities along with an entertainment program were conducted for orphanage children and Geriatric inmates at Shri Manav Seva Sangh on 13th May 2023.

Student activities:

1. International Nurses' Day was celebrated on 12th May 2023 in collaboration with Trained Nurses Association of India, Maharashtra State Branch.
2. Fund raising program was organized by Students' Council/Student Nurses Association unit where students staled various food items & games and raised rupees one thousand seven hundred and donated to SNA unit.
3. Hanscatic Connect (German Organization) sponsored an ice cream treat for all nursing students and faculties on Nurses' Day.
4. 4 students Participated in competitions organized by TNAI Mumbai branch (Elocution, Fancydress, Jingles, poster making).
5. Two National level competitions namely "Nursing Quotes" and "Captioning the picture" were organized by our college. Our student Ms. Dhanashree Mhade won first prize in creating "Quoteon Nursing".
6. Final year B.B.Sc. Nursing students celebrated Nurses' Day at Global Hospital, Parel on 12th May 2023
7. Under the student exchange program, JJ College of Nursing students visited our Institution on 11th may 2023.
8. Manas App downloaded by students as per the requirement of student welfare department of Maharashtra University of Health Sciences, Nashik. We are in process of developing a counselling centre in the Nursing department which will be coordinated by teachers of MentalHealth nursing stream.
9. International Midwife Day was celebrated on 5th May 2023. Competition of Vidco making on Different Roles of Midwives was organized. Final year students of B.Sc. Nursing and ANM participated in the same.

Seminars/ Workshop

1. Students attended a session on female feticide held on 30th May 2023.
2. A session on 'Stress Management' was conducted for the T.Y. B.Sc. Nursing and Final Year B.Sc. Nursing students on 22nd May 2023.
3. International Webinar was conducted on 12th May 2023. Mr. Ghanashyam Ahire, Registered Nurse, from Canada was the resource person.
4. Placement cell & International student cell organized a session on CV writing using computer technology in collaboration with Medlink on 10th May 2023
5. Under the establishment of the International Student cell, college is in process of developing a 'Multi' with training centres of TOFEL, OET, CET, and IELTS.

STAFF DEVELOPMENT:

Workshop/ Seminar/ Webinar

1. Ms. Jyoti Bhosale attended a workshop organized by Samaj Kalyan Mumbai on 24th May 2023 on the topic, Bharat Ratna Dr. Babasaheb Ambedkar 'Swadhar Yojana' at Ruia college.
2. Ms. Delphina Gurav attended the NAAC-Webinar series-6 on "Contribution of women IQAC Directors in institutionalizing quality culture in HEIs" on 17th May 2023.
3. Ms. Delphina Gurav attended the Webinar: Artificial Intelligence for clutter-free Admission on 15th May 2023
4. Ms. Shilpa Shettigar and Ms. Delphina Gurav attended the NAAC-Webinar series-4 on "Contribution of women IQAC Directors in institutionalizing quality culture in HEIs" on 12th May 2023
5. Ms. Delphina Gurav attended the National e-Workshop on "Knowledge & Skill Capacity Building among Authors against Predatory Journals" Organized by Faculty of Nursing, Banasthali Vidyapith on 11th May 2023

Recruitment/ Resignation/ Approval:

1. Ms. Riya Khanolkar, Ms. Pratima Torne, Ms. Ashwini Baste and Ms. Prachi Vavhal have been approved by the university for period of two years.
2. Ms. Cajalina D'Souza resigned from post Clinical Instructor due to her illness.
3. Ms. Vaishnavi Patil has been recruited as Store Keeper from May 2023.

Celebrations:

1. Nurses' day was celebrated on 12th May 2023
2. Midwife day was celebrated on 5th May 2023

SKILL COURSES:

Unnati Project:

1. Revised proposal for Add on courses and Simulation lab sent for approval to Unnati.
2. Quotations for various equipment & instruments for the simulation lab obtained from agencies.
3. Admission is in process for 5 Courses. Received 75 enquiries for the same.
4. The account of two courses namely First Aid and basic & Advanced Cardiac Life support under Unnati project has been settled.

ECC technician course:

1. Final exam was conducted in last week of May 2023 and will be relieved for placement from 1st June 2023.

SOCIAL WORK PROJECTS:

1. We have renamed our social work projects as:

SEVA SAHYOG

(Seva Mandal Education Society's Sunanda Health Youths for Orphans and Geriatrics)

SSPG CHAPS

(Smt. Sunanda Pravin Gambhirchand Community Health Awareness and Preventive Services)

MISCELLANEOUS

1. We would like to thank management for the infrastructural development and inaugural function conducted for the same.
2. Digital Evaluation Compliance has been submitted.

The meeting concluded with vote of thanks to the chair.



Dr. Dilip Trivedi

President SMES
SMES



Dr. Bharat Pathak

Hon.
SMES

Secretary